REMOTE LEARNING PARENT GUIDEBOOK
2020 – 2021

Dear North Beach Families:

The 2020-21 school year has started out unlike any other students, staff or families have experienced. Supplies, laptops, and iPads have been distributed for students to use at home so our teachers can provide instruction in a remote setting. While we wait for the day we are able to gather together again at school, we the staff at North Beach want our families to know what hasn't changed. We are committed to providing the best experience we can for all our students. We know nothing can replace being in-person with our dedicated teachers and staff. But we believe the improved implementation of remote learning over last year will provide a high-quality experience that will support both the social-emotional needs as well as academic growth for our students.

Now, more than ever, the link between school and home is so crucial for the success of our students. We are committed to work in partnership with our families in order to support the needs of all students. This guidebook provides an overview of information that will help you support your student while they are learning in a remote setting. In it you will find information about school operations and attendance, an overview of the format of remote learning, a sample classroom schedule, instructions for accessing our learning platforms and online resources, and information about resources you can access while we are in a remote setting.

Thank you for your support as we enter the uncharted territory of beginning a school year with 100% online instruction. We look forward to seeing our students in person with anticipation and hope this will happen soon.

In partnership,

Kristine McLane
Principal
North Beach Elementary

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BASIC INFORMATION

North Beach Elementary School
9018 24th Avenue NW
Seattle, WA 98117

Principal: Kristine McLane
kemclane@seattleschools.org

Asst. Principal: Barbara Dixon
bbdixon@seattleschools.org
(Mondays, Thursdays, every other
Wednesday)

Online School Schedule

8:30am – 3:00pm, M, Tu, Th, F
8:30am – 1:45 pm, early release on
Wednesday

Office: 206-252-1510
Office fax: 206-252-1511

Admin Secretary: Sarah Bradley,
sbbradley@seattleschools.org
Elementary School Asst: Carolyn Hostetler,
cmhostetler@seattleschools.org
Attendance:
northbeach.attendance@seattleschools.org

The office is staffed from 8 am-12:00 pm
and is available by appointment. Due to
safety measures in place, the school will be
locked. If you do come to school, you will be
asked to self-screen for COVID-19
symptoms. There will be a sign-in form in
the front entrance as well as hand sanitizer
and gloves. Please wear a mask when you
enter the building.

ATTENDANCE

During remote learning, attendance will be taken each day. This is a requirement of the State of Washington. A student will be marked absent if that student does not engage or demonstrate participation during a school day. Realizing that all families and situations are different, there are a variety of ways to participate in learning each day. Student participation includes:
- Daily logins to SeeSaw and completion of learning activities
- Daily interaction with educators, including classroom teachers, specialists such as library, art, and PE, and paraprofessionals.
- Daily participation in live (synchronous) or recorded (asynchronous) instruction. In the instance of recorded instruction, student presence is determined by evidence of logging into SeeSaw

If your child is unable to participate in school as outlined above for the day, please contact your child's teacher.

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REMOTE LEARNING MODEL

Students will be learning five days a week from home with a combination of:

1. Live full-class instruction and small group instruction
2. Independent learning activities.

Live full-class and small group instruction: Students will meet with educators and other students live using Microsoft Teams. Possible activities include:

- Teacher facilitates a discussion about a shared text with the whole class
- Teacher works with a small group in Teams while other students are working independently on an assignment offline
- Students work independently while on video conference; educator monitors work and uses the chat for individual feedback or pulls a small group into a breakout room to share feedback with the group

Independent learning activities: Students will learn independently and offline, on their own timeline.

- Students watch a pre-recorded video lesson on their own schedule
- Students complete assignments posted on Seesaw on their own schedule
- Teacher provides feedback on completed assignments over email or within Seesaw.

Information for families on Online Safety:

https://www.seattleschools.org/student_portal/online_safety_and_responsibility

SAMPLE CLASS SCHEDULE

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:00-8:30am	8:00 Teacher Prep; Check Technology	8:00 Teacher Prep; Check Technology	8:00 Teacher Prep; Check Technology	8:00 Teacher Prep; Check Technology	8:00 Teacher Prep; Check Technology
8:30-9:00am	Morning Meeting and SEL Instruction	Morning Meeting and SEL Instruction	Morning Meeting and SEL Instruction	Morning Meeting and SEL Instruction	Morning Meeting and SEL Instruction
9:00-10:00am	Math	Math	ELA (Reading, writing)	Math	Math
10:00-10:15am	Recess	Recess	Recess	Recess	Recess
10:15-11:15am	ELA (Reading, writing)	ELA (Reading, writing)	Small Groups	ELA (Reading, writing)	ELA (Reading, writing)
11:15 - 11:45am	Small Groups	Small Groups	Family Connections	Small Groups	Small Groups
11:45-12:45 pm	Lunch + Recess / Teacher Prep	Lunch + Recess / Teacher Prep	Lunch + Recess / Teacher Prep	Lunch + Recess / Teacher Prep	Lunch + Recess / Teacher Prep
12:45-1:45	Art	PE	Independent Work	Music	Library
1:45-2:15	Small Groups	Small Groups	1:45 p.m. End of student day	Small Groups	Small Groups
2:15-2:45	Science/Social Studies	Science/Social Studies	Early release Wednesday	Science/Social Studies	Science/Social Studies
2:45-3:00pm	Specialist and Family Connection	Specialist and Family Connection	N/A	Specialist and Family Connection	Specialist and Family Connection
3:00pm	End of student day	End of student day	N/A	End of student day	End of student day

Instruction blocks may include whole group instruction, small group work, 1:1 teacher-student support and independent work time. When teachers are facilitating small groups, other students will have time for independent work.

REMOTE LEARNING THE NORTH BEACH WAY

North Beach Seals are:	Entering Online Classroom	Teacher led whole group instruction/ 1 on 1 with an adult	Using the Chat Function	Independent work at home
SAFE	• Enter your first name • Only use teacher approved virtual backgrounds	• Raise hand to speak (either by raising your actual hand or digitally raising your hand) • Take turns speaking	• Use respectful language that includes everyone	• Use your strategies if you get frustrated • Take a deep breath and a break if you need it
KIND	• Use welcoming words and facial expressions • Say a silent hello	• Use kind words, faces and signs • Use non-verbal cues to show you are being a good listener	• Use encouraging and positive words	• Ask an adult for help in a respectful way • Only ask for help if you really need it • Celebrate your success (I did it!)
RESPECTFUL	• Be on time for the beginning of class • Bring any needed supplies • Choose a distraction-free learning space (free from toys, noise, etc.) • Be ready to learn • Arrive dressed appropriately for school	• Keep microphone muted except when it is your turn to speak • Allow others to learn • Listen actively • Stay in your learning space • Keep your camera on when possible • Only have one-on-one chats with other students if directed by the teacher	• Use chat only when invited by the teacher • Answer questions when asked by teacher	• Try your best • Follow your routine • Practice a growth mindset (I can do it!) • Be polite and respectful to your family members while working independently at home

PROGRESS MONITORING

At the beginning of the school year, all students will be evaluated to determine learning needs. Teachers will be utilizing district and teacher created assessments to help determine our students' academic needs. North Beach is committed to ensuring all students are brought up to appropriate grade-level standards, despite the extended school closure. Teachers will be planning collaboratively each week and meeting with specialists to determine what supports are appropriate for students. Students will receive traditional standards marking with comments and feedback from teachers on progress reports each trimester. Standards will be marked with 1, 2, 3, 4, or (*) asterisk. Progress reports are marked based on instruction delivered during the trimester, and not on the end of year expectations:

- 4 – means a student's work is exceeding grade-level expectations, based on instruction received during the trimester.
- 3 – means a student is meeting grade-level expectations, based on instruction received during the trimester.
- 2 – means a student is approaching grade-level expectations, based on instruction received during the trimester.
- 1 – means a student is below the grade-level expectations, based on instruction received during the trimester.
(*) – means the standard is not being evaluated at this time.

TECHNOLOGY RESOURCES

Each student has their own device to access district resources. Students will be using [Microsoft Teams](#) for class meetings. Teachers will be utilizing [Seesaw](#), a platform that creates a powerful learning loop between students, teachers, and families. For information on iPads (K-2), laptops (3-5), and accessing online resources, including Teams and Seesaw, go to
https://www.seattleschools.org/student_portal/technology_supports_for_families

Technology Resource Center Locations and Times

The district has set up temporary technology resource centers that are open for families and students for walk-ins and appointments. Students and families can make appointments by calling Student Tech Line at: 206-252-0100 or email: laptops@seattleschools.org

- Laptop and SPS device support
- Hot spots support
- Support with remote learning software (e.g., Seesaw, Teams) and other educational resources
- General technology resource information and support
- Language help for remote learning tools
- Additional English Language instructional support

The nearest center to North Beach:

John Marshall Alternative High
520 NE Ravenna Blvd, Seattle, WA 98115
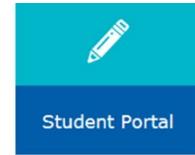Monday - Friday 9 a.m. - 2:30 p.m.
Closed for Lunch 11 - 11:30

ACCESSING STUDENT SPS ACCOUNT

Open

Student Portal
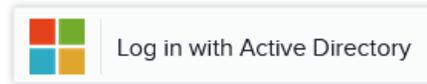
Student Portal Sign in

Log in with Active Directory

Firefox and go to www.seattleschools.org.
- o Click Student Portal
- o Click Student Portal Sign-in
- o Click Log in with Active Directory

At School: you should log in automatically using username <u>without</u> "*@seattleschools.org*"

At Home: enter your full username and password(username <u>must</u> include: *@seattleschools.org*

Username format: 1username@seattleschools.org (username standard: 1st initial, middle initial, last name). Be sure to add **1** in front of username.
Example: Joe Allen Smith would be: **1jasmith@seattleschools.org**

Username:_____

Password: _____ (K-4 student birthday mmdd)

Password: _____ (5th student birthday mmddyyyy)

You should see the available apps in the **Clever** dashboard. Click to launch the application

schoology   Office 365   MackinVIA   TypingClub

Some applications such as Britannica require additional generic log-in: username: (studentsps password: **access**) Novelist/Novelist K-8 generic login: (un: **studentsp**s pw: **access19!**)

ONLINE RESOURCES

Welcome back or welcome to North Beach! We are so excited for the school year ahead! Below is information for accessing some online resources from Seattle Schools and the Seattle Public Library to help with your virtual learning. If you have any questions about resources or login, please contact your teacher or your librarian Mrs. Bakker. (labakker@seattleschools.org). Go Seals!

> **Student Name: The Sample Student**
> **District ID: 1234567**
> **Username: 1tsstudent(You MUST include @seattleschools.org to username when logging in)**
> **Email: 1tsstudent@seattleschools.org**
> **Password: 1119**
> **Teacher: Ms. Timbucktoo   Grade: 4**

==***Online Resources to help with your virtual learning:**==

Student Family Portals	Use Student Portal to access Office 365, Schoology, Typing Club, Seesaw and many other district resources. Log in with **Email** and **Password**.
the source	Use the Source to access student progress reports, attendance, School Pay, and other family resources. Login with **parent email** on file with the district and **student's district ID.**
	Use Destiny (the Library catalog) to access eBooks, place holds on our school's library books. Login **Username** (without @seattleschools.org) and **Password**.
librarylink	When logging into SPL's Library Link which allows student access to many resources including Bookflix, Libby and Hoopla, use 990000 followed by the student's **District ID number**. PIN is **birth month and date** (mmdd).

==***Some resources require an additional username and password:**==

Britannica	When logging into Britannica Encyclopedia, you will be prompted for a Student Access ID (**studentsps**) and School Passcode (**access**).
MackinVIA	When logging into Britannica Encyclopedia, you will be prompted for a Student Access ID (**northbeach**) and School Passcode (**seals**).

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NORTH BEACH IS A MEAL DISTRIBUTION SITE

When: Open Monday-Friday, 11:15 a.m. – 1:15 p.m.

What: Pick up sack breakfasts and lunches prepared by our central kitchen; Because of social distancing health guidance, families and students may not stay at school to eat.

Who: Available for all students, parents and guardians

Reheatable Meals by FareStart: Monday through Friday FareStart is providing reheatable prepared meals available for all families to pick up at these school sites.

Weekend Student Meal Support: Meal support for weekends, provided by the Backpack Brigade and Food For Schools, provides non-perishable food items such as canned goods, snacks, juice, etc., is available for all families in need to pick up on Fridays.

How to Pick Up Student Meals

- If you need ADA accessibility support, staff are available to provide access.
- Students and families cannot stay at the school to eat them because of social distancing guidance from state and local health agencies.
- **All students** can pick up meals at these sites. Parents and guardians may pick up meals for students. Students ***do not*** need to be in attendance.
- If an adult is delivering to non-family members in the community and needs more than 10 meals, they should have an agency badge, be Seattle Public Schools staff, or provide evidence that they are vouched for by Seattle Public Schools staff.

CHILD CARE OPTIONS AT SEATTLE PUBLIC SCHOOLS

Seattle Public Schools (SPS) is partnering with the City of Seattle and community partners to provide full-day child care in nearly 50 elementary and K8 schools while buildings are closed for COVID-19. Enrollment for child care is made through each individual provider. Please see the list of school sites with contact information below.

Child care sites will follow the guidelines for health and safety of the Washington Department of Children Youth and Families, such as health screening at entry, excluding caregivers and children who are showing symptoms of COVID-19, social distancing, hygiene practices and cleaning and disinfecting procedures.

Child care providers will have limited capacity to minimize the risks of spreading coronavirus. SPS has asked our providers to prioritize students furthest from educational justice, and families facing food and housing insecurity, families of essential workers and SPS educators.

SPS is supporting providers' efforts to assist students in accessing remote learning while in child care. Supports include free internet access and trainings for staff on using SPS' learning platforms. When you sign up with a provider, please ask how families and the program can collaborate to support student learning during the day.

This webpage is updated as new sites open and as spaces become available. Each child care provider manages their own enrollment. Please contact them directly.

Finding Child Care not at SPS Schools

To find child care providers outside of SPS schools, visit:

- Seattle Parks & Recreation (preschool and school-age, financial assistance available)
- Child Care Resources

HEALTH SERVICES AND RESOURCES

Information from city and county Public Health Departments, mental health resources, district student health services, and social emotional supports for students and families:

https://www.seattleschools.org/resources/health_and_wellness